

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00am, Tuesday, 24 January 2023

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: emily.traynor@edinburgh.gov.uk / jamie.macrae@edinburgh.gov.uk

1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

- 4.1 Minute of Governance, Risk and Best Value Committee of 22 November 2022 – submitted for approval as a correct record 7 - 12

5. Outstanding Actions

- 5.1 Outstanding Actions 13 - 36

6. Work Programme

- 6.1 Work Programme 37 - 46

7. Business Bulletin

- 7.1 Business Bulletin 47 - 48

8. Reports

- 8.1 Internal Audit: Open and Overdue Internal Audit Actions – Performance Dashboard as at 5 December 2022 – Report by the Senior Audit Manager 49 - 62

8.2	Internal Audit Update Report: 1 September to 5 December 2022 – Report by the Senior Audit Manager	63 - 168
8.3	Corporate Leadership Team Risk Report as at 28 November 2022 – Report by the Interim Executive Director of Corporate Services	169 - 176
8.4	Quarterly Status Update – Digital Services – Report by the Interim Executive Director of Corporate Services	177 - 222
8.5	Annual Assurance Schedule – Education and Children’s Services – Report by the Executive Director of Education and Children's Services	223 - 294
8.6	The EDI Group - annual update for the year ending 31 December 2021 - referral report from the Housing, Homelessness and Fair Work Committee	295 - 338
8.7	Edinburgh International Conference Centre - annual update for the year ending 31 December 2021 - referral report from the Housing, Homelessness and Fair Work Committee	339 - 390
8.8	Whistleblowing Update – Report by Chief Executive	391 - 394

9. Motions

9.1 If any.

10. Resolution to Consider in Private

10.1 The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 1, 12 and 15 of Part 1 of Schedule 7A of the Act.

11. Private Reports

11.1 Whistleblowing Monitoring Report – Report by Chief Executive 395 - 440

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Kate Campbell (Convener), Councillor Jule Bandel, Councillor Marco Biagi, Councillor Katrina Faccenda, Councillor Stephen Jenkinson, Councillor Adam McVey, Councillor Claire Miller, Councillor Joanna Mowat, Councillor Jason Rust, Councillor Edward Thornley and Councillor Lewis Younie.

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Emily Traynor, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email emily.traynor@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).